The Dun & Bradstreet Company, in presenting the early credit ledgers of R.G. Dun & Co. to Baker Library Historical Collections, has requested that no material found in the records be published in any format, whether by quotation or by summary, without prior permission. The collection is open to all researchers who are engaged in scholarly research. Because of our limited staff and preservation concerns, the collection is not open for genealogical research.

Users agree to submit all excerpts and citations, before publication or presentation, to the Reference Librarian, Baker Library Historical Collections. Submission should include publication plans (format, title, publisher, date of publication, etc.) and include all text and corresponding citations in which information from the R.G. Dun & Co. Credit Report Volumes has been used. This is most effectively done by sending copies of the pages on which material is used, along with the corresponding footnotes and bibliographic citations, as electronic attachments. Baker Library Historical Collections may need to forward this information to Dun & Bradstreet for additional permissions, so please allow two months to process the request.

PDF files made from existing R. G. Dun & Co. Credit Report Volumes microfilm are for research purposes only and cannot be reproduced, transferred, published, or posted on the internet.

The following format is required for citations:


Due to the fragile condition of the volumes, no photocopying is permitted. Due to donor restrictions, materials from the R.G. Dun & Co. Credit Report Volumes are not eligible for self service digital photography.

The signature below indicates acceptance of these conditions for use of the R.G. Dun & Co. Credit Report Volumes as outlined above. This application must be completed once per fiscal year.