Researching For Interview Prep

Mallory Stark and Jen Beauregard, Knowledge & Library Services

January 16, 2015

HARVARD BUSINESS SCHOOL
Knowledge & Library Services
Areas of focus

- Accessing Baker Library Website
- Company analysis
- Industry analysis
- Company and industry news and trends
- Understanding job roles or functions
Area of focus

Accessing Baker Library Website
Area of focus

Company analysis
## Company analysis: OneSource, Capital IQ & Thomson ONE

<table>
<thead>
<tr>
<th>Feature</th>
<th>OneSource</th>
<th>Capital IQ</th>
<th>Thomson ONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Global coverage</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Overviews of companies</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>News and reports</td>
<td>✓</td>
<td></td>
<td>✓ (analyst reports)</td>
</tr>
<tr>
<td>Good for coverage of smaller U.S. companies</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Strong in finance, deals and rankings, and transactions</td>
<td></td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Great source for building HBS alumni network</td>
<td></td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Access details</td>
<td>HBS Intranet</td>
<td>In Baker Library or request account for remote access</td>
<td>HBS Intranet</td>
</tr>
</tbody>
</table>
Company analysis: OneSource

Example: Find information on Amazon’s corporate strategy using http://www.library.hbs.edu/go/onesource.html

1. Type Amazon into the “Companies” search box
2. Choose the first company in the list
3. On the left side of the screen select:
   - Strategic Initiatives

See also:
- Strength and Weaknesses (SWOT)
- Significant Developments
Company analysis: OneSource Example (continued)

Amazon.com, Inc.

The Strategic Initiatives report is created using technology to extract meaningful insights from analyst reports about a company’s strategic projects and investments. More about Strategic Initiatives

**Strategic Initiatives**

**Planning**

In September 2013, Personalized Media Communications, LLC filed against Amazon.com, Inc. for use of certain Kindle devices. In 2013, other companies such as Teledyne, LLC, Cellular Communications Equipment, LLC, Busk v. Integrity Staffing Solutions, Inc. and several others filed lawsuits against the company. Expansion Initiatives: The company’s strategic initiatives to widen its presence and strengthen its assortment of products drive growth opportunities. In March 2014, the company announced plans to open its Fourth Fulfillment Center in Kent, Washington, the US. In 2014, the company launched the www.amazon.co.uk/wearabletechnology, a new Wearable Technology Store. **Source:** GlobalData, November 7, 2014

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**Resource Management**

The use of smartphones, tablets, and other internet enabled devices contributed to growing e-commerce market. The changing trend encourages retailers to focus on the new internet savvy customer segment and venture into the growing retail format. With established presence in e-retailing the company could further save on costs and boost its market share. Strategic Acquisitions: Amazon.com continues to view acquisitions as a key part of its growth strategy. These acquisitions are intended to supplement the company’s core growth and assure ongoing expansion of its business, including new technologies, additional products, and geographic reach. Inorganic growth strategy adopted by the company may significantly increase its market share. **Source:** GlobalData, November 7, 2014

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Inorganic growth strategy adopted by the company may significantly increase its market share. In April 2014, Amazon.com entered into an agreement to acquire comiXology, the company that revolutionized the digital comics reading experience with their immersive Guided View technology. In March 2014, the company announced plans to acquire 4.2% stake in Yodel from the Barclay brothers for £8.7 million. Foreign Exchange Reconciliation has significant operational presence in major markets across the world, which increases its exposure to foreign currency fluctuations. **Source:** GlobalData, November 7, 2014

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**Sales and Distribution**

Our financial focus is on long-term, sustainable growth in free cash flow1 per share. Free cash flow is driven primarily by increasing operating income and efficiently managing working capital2 and capital expenditures. Increases in operating income primarily result from increases in sales of products and services and efficiently managing our operating costs, partially offset by investments we make in longer-term strategic initiatives. To increase sales of products and services, we focus on improving all aspects of the customer experience, including lowering prices, improving availability, offering faster delivery and performance times, increasing selection, increasing product categories and service offerings, expanding product information, improving ease of use, improving reliability, and earning customer trust. We also seek to efficiently manage shareholder dilution while maintaining the flexibility to issue shares for strategic purposes, such as financings, acquisitions, and aligning employee compensation with shareholders’ interests. **Source:** GlobalData, November 7, 2014

**Source:** GlobalData, November 7, 2014
Company analysis: Capital IQ

Example: List of Deals in Last 12 months by Financial Advisor JPMorgan Chase

http://www.library.hbs.edu/go/capitaliq.html

1. From the main menu choose “Screening” then “Transactions.”


3. Search for advisors by name [in this case JPMorgan Chase].

4. Add them to Selected Companies, then select “Advisor” from the “This criterion describes” field. Click “Add Criteria” button.

5. Under “General Transaction Details” click on “Dates” and choose “last 12 months”. Click “Add Criteria” button.

6. Click on “View Results” to view results.

7. To create a specific report, click “Add Display Columns” under Display Options.

8. Choose desired fields and order to display and click “View Results.”

9. Click Excel icon to export screening results and aggregate data.
Company analysis: Capital IQ Example (continued)
Transaction Screening, List Management section

![List Management](image)
- Saved Screens
- Saved Criteria
- Coverage Lists
- Watch Lists
- Target/Recipient Lists
- Company Comp Sets
- Transaction Comp Sets
- Fixed Income Comp Sets
- Contact Lists
- Relationships
- Activity Logs
  - Add Companies
  - Add Equities
  - Add FI Securities
Company analysis: Capital IQ Example (continued)
Transaction Screening search criteria
Company analysis: Capital IQ Example (continued)

Transaction Screening results

<table>
<thead>
<tr>
<th>All Transactions Announced Date</th>
<th>Target/Issuer</th>
<th>Transaction Types</th>
<th>Transaction Status</th>
<th>Total Transaction Value ($USDm, Historical rate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/15/2014</td>
<td>Archer-Daniels-Midland Company, Global Cocoa Business</td>
<td>Merger/Acquisition</td>
<td>Announced</td>
<td>1,300.00</td>
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<tr>
<td>12/15/2014</td>
<td>Talisman Energy Inc. (TSX:TLM)</td>
<td>Merger/Acquisition</td>
<td>Announced</td>
<td>13,518.02</td>
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<tr>
<td>12/10/2014</td>
<td>Deutsche Annington Finance B.V.</td>
<td>Public Offering</td>
<td>Closed</td>
<td>1,240.93</td>
</tr>
</tbody>
</table>
Company analysis: Thomson ONE for Analyst reports

Example: Find initiating coverage analyst reports for Medtronic using http://www.library.hbs.edu/go/thomsonbanker.html

1. Select “Company Views” tab from the top of the screen
2. Select “Research” and then “Company Research”
3. Select link in the top right corner “Advanced Research Page”
4. Within area called, “Search Options” Type company name, “Medtronic” in company search box
5. Click box to the right of the company search box, “Initiating Coverage”
6. Open “Date Box” and change date to “Last 1 Year”
Company analysis: Thomson ONE Example (continued)

How to locate analyst reports in Thomson ONE

1. Click on Research to refine your search.
2. Adjust the date and other criteria—keywords, number of pages, and more.
3. Click on Search to retrieve reports.
Company analysis: Thomson ONE Example (continued)

Results of Initiating Coverage analyst report on Medtronic

INTRODUCTION

We are initiating coverage on Medtronic with a Market Perform rating. Medtronic is a diversified medical technology company that is more lately being compared with Abbott Laboratories and Johnson & Johnson rather than with its traditional peers, Boston Scientific and St. Jude Medical. Recently, the company has been raising its dividend to seek new, and not totally growth oriented investors. Medtronic conducts business in the cardiovascular, spine, diabetes, neurovascular and ear/nose/throat markets. It is ahead of the curve in expanding into the BRIC countries. The following items may be of interest to investors.

- Medtronic’s stock price has been range bound for several years and is likely to remain so. Medtronic’s core businesses growth has slowed to the mid-single digits. Businesses and product lines that were expected to replace or expand Medtronic’s growth potential have not. The company’s mid-teens growth in the 1990’s and early 2000’s has slowed to mid-single top-line growth and high single-digit bottom-line growth. Good financial management has helped, but it is not likely to be good enough for investors to move back into the stock.

- Most acquisitions since Sofamor Danek in 1998 have been value destroying. A principle driver for growth at Medtronic and other medical device companies is through acquisitions. Acquisitions have not treated Medtronic kindly over the years. Most recently, Kyphon did not perform as well as expected, nor did the acquisition of Ablation Frontiers. The word is still out on CryoCath, Ventor and CoreValve, though the valuation given to those companies was ‘heady’, over $380 million for CryoCath, $325 million for Ventor and $700 million for CoreValve.

- The new emphasis on ‘One Medtronic’ could lead to better top-line and bottom-line performance. Certain businesses at Medtronic have been starved for investment because of the silos created at the company, something that began during the realm of Bill George, a former Chairman/CEO. That has changed, and we believe more principled investments are being made that could lead to better growth opportunities in what are now the smaller components of Medtronic’s businesses, neuromodulation, for example.

- New CEO/Chairman Omar Ishrak brings big company experience from GE Healthcare which should benefit the company, though we expect a learning curve as he adapts to an implantable-focused business. The business climate is changing, and Medtronic appears to have used the change as a guide to bring in a new CEO with
Company analysis: FactSet

http://www.library.hbs.edu/go/factset.html

- Provides comprehensive data and analytics on global financial and economic markets and companies.
- In-depth company guides
- Intraday trade monitor
- Customizable workspace
- Request an account through the FactSet More Info page
Company analysis: FactSet
Area of focus

Industry analysis
## Industry analysis: S&P NetAdvantage, Passport and IBISWorld

<table>
<thead>
<tr>
<th>Feature</th>
<th>S&amp;P NetAdvantage Industry Surveys</th>
<th>Passport</th>
<th>IBISWorld</th>
</tr>
</thead>
<tbody>
<tr>
<td>Market coverage</td>
<td>Best for U.S. markets</td>
<td>Global coverage</td>
<td>Also good for U.S. markets</td>
</tr>
<tr>
<td>Level of coverage</td>
<td>Broad industries</td>
<td>Deep coverage</td>
<td>Deep coverage</td>
</tr>
<tr>
<td>Standard sections for “How to analyze this industry/company” or “Competitive Landscape”</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Good for consumer product sectors</td>
<td></td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>
Industry analysis: S&P NetAdvantage

Example: Use S&P NetAdvantage to find the most recent Biotechnology industry report for the U.S.

http://www.library.hbs.edu/go/s_and_p.html

1. Go to the box called “S&P Publication Search”
2. Use the drop-down menu for “Industry Surveys” and scroll to select “Biotechnology”
3. Click the arrow to go to the report
Industry analysis: S&P NetAdvantage Example (continued)

Biotechnology

SEPTEMBER 2014
Jeffrey Loo, CFA
Health Care Sector Equity Analyst

CURRENT ENVIRONMENT
Biotech stocks consistently outperform the broader market

Over the past four years, biotechnology stocks have substantially outperformed the broader equity markets. In our view, the industry’s resurgence and consistent outperformance can be attributed to several positive trends that emerged after 2010. First, the FDA picked up its pace of new drug approvals—30 new drugs in 2011, followed by 39 in 2012. Although new drug approvals slipped to 27 in 2013 and 23 in 2014, as of August 8 (latest reading), we note that these levels were still above the 2010 approvals of only 21. In addition, drugs approved in 2013 and 2014 have significant commercial prospects and represent major advances in some therapeutic areas, which, in our view, mitigate the negative sentiment over the lower approval output.

Further, drugs addressing rare diseases continue to represent an increasing portion of new drug approvals, which we see signaling an important shift in the drug development landscape. Rare disease-focused drugs are typically granted orphan drug designation (“orphan status”) by the FDA, and are marked by less competition and increased pricing power. These drugs tend to target smaller patient populations, which can offer quicker clinical timelines and more favorable regulatory paths to market. Recent novel drug approvals were granted for diseases in need of new treatment options, including the Hepatitis C virus, the neurological disease multiple sclerosis (MS), and various cancers. In late 2012, the FDA introduced the “breakthrough therapy” designation to further accelerate the development and approval timeline for programs that represent significant advances over existing treatments. Granting this designation 35 times since 2012, three breakthrough therapy drugs were approved this year as of May 2014. The FDA, in its efforts to streamline the regulatory processes, released its final guidance on expedited drug approvals on May 29, 2014.
Industry analysis: Passport

Example: Use Passport to find the most recent report for Beauty and Personal Care in India.

http://www.library.hbs.edu/go/gmid.html

1. With the Search Tree for Industries selected, choose “Beauty and Personal Care” as the industry
2. Select “Beauty and Personal Care” as the category, then click Go
3. Click Now Choose Geographies to select India, then click Run Search
4. View desired reports
5. Use filter options if desired
Industry analysis: Passport Example (continued)

Selecting industry and category

SEARCH TREE
- Industries
  - Countries & Consumers
- Beauty and Personal Care
- Beauty and Personal Care

Go >
Industry analysis: Passport Example (continued)

Category is selected

Now choose Geographies

Selections are collected on right side of the screen.
Selecting geography

Selections are collected on the right side of the screen.
Industry analysis: Passport Example (continued)

<table>
<thead>
<tr>
<th>Statistics</th>
<th>Analysis</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RESULTS</strong></td>
<td>Sort by: Relevance</td>
</tr>
<tr>
<td>Market Sizes Statistics</td>
<td>Mar 2014</td>
</tr>
<tr>
<td>Company Shares Statistics</td>
<td>Mar 2014</td>
</tr>
<tr>
<td>Brand Shares Statistics</td>
<td>Mar 2014</td>
</tr>
<tr>
<td>Distribution Statistics</td>
<td>Mar 2014</td>
</tr>
<tr>
<td>Pricing Statistics</td>
<td>Mar 2014</td>
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<tr>
<td>Products by Ingredient Statistics</td>
<td>Mar 2014</td>
</tr>
<tr>
<td>Urban vs Rural Statistics</td>
<td>Mar 2014</td>
</tr>
<tr>
<td><strong>Beauty and Personal Care in India</strong></td>
<td>Industry Overview</td>
</tr>
<tr>
<td>Colgate-Palmolive India Ltd in Beauty and Personal Care (India) Local Company Profile</td>
<td>Jul 2014</td>
</tr>
<tr>
<td>Dabur India Ltd in Beauty and Personal Care (India) Local Company Profile</td>
<td>Jul 2014</td>
</tr>
<tr>
<td>Hindustan Unilever Ltd in Beauty and Personal Care (India) Local Company Profile</td>
<td>Jul 2014</td>
</tr>
<tr>
<td>L’Oréal India Pvt Ltd in Beauty and Personal Care (India) Local Company Profile</td>
<td>Jul 2014</td>
</tr>
<tr>
<td>Quest Retail Pvt Ltd in Beauty and Personal Care (India) Local Company Profile</td>
<td>Jul 2014</td>
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<tr>
<td>Beauty and Personal Care Trends in Asia Pacific Videocast</td>
<td>Nov 2014</td>
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<tr>
<td>The Different Faces of Natural Skin Care Opinion</td>
<td>Sep 2014</td>
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<tr>
<td>Grooming Routines Around The World Datagraphic</td>
<td>Aug 2014</td>
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<tr>
<td>Can Za win over Indian consumers? Opinion</td>
<td>Aug 2014</td>
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<tr>
<td>Global Bathing Habits Datagraphic</td>
<td>Aug 2014</td>
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<tr>
<td>Future Potential in Premium Beauty Datagraphic</td>
<td>Jul 2014</td>
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<tr>
<td>Unilever’s Lakmé Ventures into Masstige Cosmetics in India Podcast</td>
<td>Jul 2014</td>
</tr>
<tr>
<td>Skin Care’s Mixed Geographical Landscape Opinion</td>
<td>Jul 2014</td>
</tr>
<tr>
<td>Hair care sees strong demand in emerging and new frontier markets Podcast</td>
<td>Jun 2014</td>
</tr>
</tbody>
</table>
Industry analysis: Passport Example (continued)

Beauy and Personal Care in India
Industry Overview | 24 Jul 2014

EXECUTIVE SUMMARY
Beauty and personal care continues to see healthy growth in 2013
Beauty and personal care value sales recorded healthy growth despite high inflation and increased retail prices. The rising social image consciousness amongst Indian consumers supported growth of higher-priced new launches especially in a few categories like skin care and colour cosmetics. As manufacturers started marketing their products based on promising claims, consumers started to base their buying decision on these benefits.

Consumers’ love for skin whitening continues to grow
Skin whitening remained the most popular claim in most beauty and personal care products, especially skin care and colour cosmetics. Interestingly, skin whitening also emerged as a popular claim in men’s grooming products. However, manufacturers focused on adding new claims like skin brightening and spot reduction to the list of claims to attract consumers.

Multinational companies continue to lead
Multinationals including Hindustan Unilever and Colgate-Palmolive India Ltd maintained the lead in 2013. The leading manufacturers continued to leverage the wide product portfolio and nationwide presence. In addition, international companies introduced many products from their global portfolio to cater to the consumers who started to look for better quality products.

Modern retailers increase their contribution, whilst internet retailing gains popularity
Modern retailers’ contribution to beauty and personal care value sales increased further due to the expansion of modern retail chains and increasing footfall in the review period. In addition, modern retailers started to give more shelf space to beauty and personal care products especially skin care, hair care, and deodorants and bath and shower. Beauty and personal care sales via internet retailing also became significant with increase in the number of e-tailers and convenience attached to shopping online.

Beauty and personal care is likely to continue to grow over the forecast period
Beauty and personal care is expected to continue to grow over the forecast period as consumers, including men, spend more on personal grooming. In addition, manufacturers will continue to launch new products at different price points which will help them to gain volume sales and higher margins. The majority of growth, however, will come from new consumers, who will increasingly try different products over the forecast period.

KEY TRENDS AND DEVELOPMENTS
Modern retailers increase their contribution, whilst internet retailing gains popularity
Industry analysis: IBISWorld

Example: Use IBIS World to find an industry overview of investment banking globally.

http://www.library.hbs.edu/go/ibis.html

1. In the search box, “Start Your Search Here,” type keywords, “investment banking”

2. Scroll down “Search Results” page to “Industry Reports (Global)”

3. Then select, “Global Investment Banking & Brokerage - J5521-GL”
Welcome to IBISWorld, the United States' most comprehensive collection of Industry Market Research and Industry Risk Ratings.

Start your search here:

Search by keyword, company or code:

- investment banking

Browse report listings:

- US Industry Reports (NAICS)
- US Specialized Industry Reports
- US Industry Archives
- UK Industry Reports (UK SIC)
- China Industry Reports
- Global Industry Reports
- Australia Industry Reports (ANZSIC)
- US Risk Ratings Reports
- US Risk iExpert Summaries
- US Business Environment Profiles
- UK Risk Ratings Reports
- Australia Risk Ratings Reports
Industry analysis: IBISWorld
Industry analysis: IBISWorld

Global Investment Banking & Brokerage

Feeble assets: Industry performance will slowly improve, but regulations will constrain growth

Industry Definition

This industry covers global investment banking and brokerage activities. Firms provide a diverse range of services, including investment banking and broker-dealer services. They also offer asset management and proprietary trading (trading their own capital for a profit).

The Supply Chain

Key Economic Drivers
- Global Inflation Rate
- MSCI World Index
- LIBOR - London Interbank Offered Rate
- Downstream Demand - Mining

Supply Industries
- Global HR & Recruitment Services

Demand Industries
- Global Life & Health Insurance Carriers
- Global Pension Funds
- Global Consumers

Global Investment Banking & Brokerage

Back to top
Area of focus

Company and industry news and trends
Company and industry news and trends: Factiva

- News articles from over 10,000 publications, global in coverage
- Strong in financial and business management content
- Original language content
- The “News Pages” tab allows you to browse headlines by country, industry or geographic location. The Newsstand feature within this tab allows you to browse specific sections of international newspapers
Company and industry news and trends: Factiva

Example: Find recent articles in Factiva about Apple’s new products

http://www.library.hbs.edu/go/factiva.html

1. Open “Date” and select “In the last year”
2. Scroll down to “Company” filter and type company name “Apple”
3. Scroll down to “Subject” filter and type “New Products/Services”
Company and industry news and trends: Factiva Example (continued)

1. **Will Apple Pay be the next iRevolution**
   Middle East North Africa, Financial Network (MENAFN), 1 December 2014, 074 words, (English)
   (MENAFN - Arab News) CUPERTINO California: Apple’s skinnier iPads and flashy big-screen iMac are sleek and stunning. But the tech giant is making bigger strategic bet with next week’s launch of Apple Pay the mobile pay service aimed at ...
   1 duplicate article(s) identified

2. **Apple launches iPad Air 2 and iPad Mini 3**
   Domain-B, 1 December 2014, 623 words, (English)
   With the launch the new iPad Air 2 and iPad Mini 3 in India, Apple has made both the models available in India. These can be bought both online and at Apple authorised retail stores, PTI reported.

3. **UnionPay promoting AndroidPay mobile payment service with possible launch in Q3 2015**
   Next Vision, 29 November 2014, 305 words, (English)
   China-based credit and debit card issuer China UnionPay recently began promoting its mobile payment service AndroidPay for Android-based smartpho developers in advance of its potential launch in the third quarter of 2015, according to a ...

4. **Apple launches its annual Black Friday sale**
   StackWatch, 29 November 2014, 246 words, (English)
   The annual Black Friday sale has been launched by Apple. The tech giant this time round is offering iTunes gift cards to customers buying an iPhone. 1 cards are linked to the company's fund-raising effort for the Global Fund to fight ...

5. **It's the automakers versus Apple and Google**
   The Toronto Star, 29 November 2014, 818 words, (English)
   There's a war going on. And the battlefield is your car. I'm not talking about the sibling spats that are standard back-seat fare for families everywhere, bu about who controls the critical electronic link between you, your vehicle ...

6. **Research and Markets: An Insight Into Consumer Mobile Application Storefronts Featuring Apple, Blackberry, Google & Microsoft**
   Investment Weekly News, 29 November 2014, 253 words, (English)
   2014 NOV 29 (VerticalNews) -- By a News Reporter-Staff News Editor at Investment Weekly News -- Research and Markets (http://www.researchandmarkets.com/research/q8mx3f/an_insight_into) has announced the addition of the "An Insight Into ...
Company and industry news and trends: Factiva

Example: Find news related to recent trends in the consumer products industry in the United States.

http://www.library.hbs.edu/go/factiva.html

1. Click on “Subject”
2. Scroll down and click on “Content Types”
3. Select “Selection of Top Stories/Trends Analysis”
4. Select “Suggested Reading – Industry News”
5. Select “Consumer Products”
6. Select “All Regions” and type “United States” in the search box
Company and industry news and trends: Factiva Example (continued)
Industry Highlights

- Seven bi-weekly newsletters for selected industries published by Baker Library Services during the academic terms.
- Industries covered include consumer products, health care/biotech, retail/luxury goods, high tech, entertainment, investment management and VCPE
- Summaries of important news items with links to the full text.
- Articles are selected by Baker librarians
- News about major players and HBS recruiters, analysis of trends in the industry and the competitive environment, and news of innovative products and services.
- Sign up through the Baker Library website http://www.library.hbs.edu/intra/highlights.html
Area of focus

Understanding job roles or functions
Understanding job roles or functions: Vault

Vault Career Library

- Descriptions of specific job functions and position responsibilities
- Inside scoop on what it is like to work in industries and companies MBAs prefer
- Day in the life and career path for particular role

See also: CPD Industry Resources
Have a more time?

Fast Answer: Job interview preparation

http://asklib.library.hbs.edu/a.php?qid=36455

• Provides pointers to resources useful for preparing for job interviews.

Safari Books Online – Career Development

• E.g., 101 Successful Interviewing Strategies / Eric P. Kramer
Course Technology PTR, 2001


Browse more Safari Career Development Books Online

• Online books for Career Development. Sort by popularity and publication date.
Need more help?

TODAY, 1/16, 1-5pm: 1:1 drop-in help, Aldrich 11

AFTER TODAY: Contact a librarian to answer questions, meet one-on-one, and learn more about resources.

Stamps Reading Room Research Assistance:
MON-THURS: 9 am – 7 pm; FRI: 9 am – 5 pm; SUN: 12 pm – 7 pm

HBS Study Hours (starting 1/24)*:
− MON-THURS: 7 pm – 12 am
− SAT: 12 pm – 7 pm; SUN: 7 pm – 12 am

Phone: 617.495.6040

Email: infoservices@hbs.edu – Send questions or request an appointment.

* Hours differ between terms and for holidays. See Hours at http://www.library.hbs.edu/info/hours.html.