Harvard Business School
Baker Library

Common Abbreviations used in the R.G. Dun & Company Credit Report Volumes

Prepared by Professor Robert C. Kenzer, University of Richmond

Table of Abbreviations

Abbreviation	Meaning
@	to
+c	etc.
oof	nothing
abt	about
a/c	account
acqd	acquainted
ae	age
amt	amount
ans	answer
atten/attent	attentive
bn	been
bot	bought
bs/bus	business
c	hundred
cap/capl	capital
capcy	capacity
char	character
circums	circumstances
cl	clear
clms	claims
colls	collections
colr	collector
cmcd/comd	commenced
confecty	confectionary
confid	confidence
consid	considered
corr	correspondent
cr/cred	credit
crim	criminal
crs	creditors
dbtful	doubtful
dg	dry goods
dg	doing
discpcy/discrep	discrepancy
dissd	dissolved

dlgs	dealings
embarr	embarrassment
embard	embarrassed
enc	encumbrance
encumb'd	encumbered
endeav	endeavor
engd	engaged
entd	entitled
ew	estimated worth
est/estim	estimated
fm	firm
fm	from
fr	fair
gd	good
groc	grocery
gs	general store
hab/habs/hbts	habits
hnble/honble/honorb	honorable
ho	house
hon	honest
int	interest
intemp	intemperate
judgt/judmt	judgment
kn	known
kp	keep
lawy	lawyer
legis	legislature
liabs	liabilities
m	thousand
mard/marrd/md	married
MC	Member of Congress
memb	member
mer	merchant
mns	means
mo	month
mod	moderate
mort/mtg	mortgage
NC	No Change
nesly	necessarily
nr	near
opp	opposite
perfl	perfectly

perppy	personal property
physn	physician
postd	posted
possn	possession
ppy	property
practe	practices
prob	probably
promt	prompt
prop	property
pros/prosp	prospects
prosp	prosperous
R/RE	Real Estate
recommd	recommended
regl	regular
reliab	reliable
rept	report
reptn	reputation
respons	responsible
sec	section
sf	safe
shd	should
showg	showing
sm/sml	small
solvt	solvent
stck/stk	stock
std	stand
sto	store
suc	succeeded
suffct	sufficient
suppd	supposed
suspd	suspended
thk	think
thot	thought
trustwy	trustworthy
unmard	unmarried
v/vy	very
vis	visible
w/wo/wor/wy	worth
Washton	Washington
wh	which
yng/yg	young
yr	year